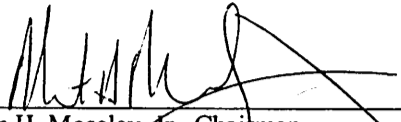


The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

- (1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).

This 14th day of November, 2017.


Martin H. Moseley, Jr., Chairman
Peach County Board of Commissioners

Sworn to and subscribed before me this 14th day of November, 2017.


Notary Public
My Commission Expires June 30, 2019

MONTHLY WORK SESSION
Peach County Board of Commissioners
5:00 p.m., Tuesday, November 7, 2017

The Peach County Board of Commissioners held its regular monthly work session at 5:00 p.m., Tuesday, November 7, 2017, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all Commissioners except Vice Chairman Smith in attendance. Chairman Moseley opened the work session and welcomed those present. The purpose of the work session was to discuss topics being considered for the regular monthly meeting to be held on November 14, 2017, as follows:

1. LaTonia Ages – Request for Sponsorship for Three Community Events in December
2. David Parrish – Recreation – Request to Advertise for Parks Maintenance Technician
3. Angela Tharpe – E911 – Request for Funding to Pay for Repairs to Radio System
4. Fire/EMA – Chief Jeff Doles
 - a. Budget Amendment – Poly Tank Purchase
 - b. Request to Apply for Georgia Forestry Commission Fire Assistance Grant
 - c. Request to Advertise for Full Time Firefighter Position
5. Rickey Blalock – Planning & Zoning – Dilapidated Housing Removal Issues
6. B. J. Walker – Development Authority – Industrial Boulevard Lighting Proposal
7. Ms. Gail Borah – Citizen – Discussion of Community Concerns
8. Commissioner Wade Yoder
 - a. Old Powersville Fire Station
 - b. Surplus of Fire Department Equipment Process
 - c. Phoenix Center Update
9. Michelle Douglas – Human Resources Manager
 - a. Request to Amend Personnel Driving Policy
 - b. ACCG Cancer Policy Quote
 - c. Request from EMS Director Alfonzo Ford to Advertise Medical Office Assistant Vacancy
10. Finance – Michaela Jones – Assistant Finance Director
 - a. Budget Amendment
 - b. FY2019 5311 Transit Grant Application
 - c. FY2019 5311 Budget Approval
11. Public Works – Paul Schwindler, Public Works Director
 - a. DFCS Subdivision Sketch
 - b. GTIB Grant Modification Approval and Authorization to Advertise Request For Proposal
 - c. Budget Transfer for Parks Maintenance
 - d. Quality Tire Recycling Agreement Renewal
 - e. 2018 LMIG Discussion and Approval
 - f. 2017 NPDES Notice of Intent
 - g. Approval of Irma Debris Removal RFB 17-022
 - h. Request for Budget Amendment for Pavement Analysis Survey
12. April Hodges – County Clerk – Interstate 75 Council Partner's Goal Summit
13. Janet Smith – Purchasing Manager – Proposed Asset Disposal Policy
14. Additional Items To Be Placed on Regular Meeting Agenda
 - a. Executive Session – Board Appointment – Peach County Development Authority
 - b. Executive Session – Board Appointment – Region 6 Behavioral Health Advisory Council
 - c. Announcement & Updates – Public Safety Remembrance Week
15. Setting Meeting Agenda & Consent Agenda for Regular Meeting on November 14, 2017

The work session adjourned at 7:39 p.m.

 11-8-2017
COUNTY ADMINISTRATOR Date

PEACH COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING NOVEMBER 14, 2017

The Peach County Board of Commissioners held its regular monthly meeting at 6:00 p.m., Tuesday, November 14, 2017, in Commission Chambers at 213 Persons Street, Fort Valley, Georgia, with all members in attendance. Chairman Moseley called the meeting to order, and Commissioner Yoder opened the meeting with prayer. Chairman Moseley led the Pledge of Allegiance to the Flag and welcomed those present.

CONSENT AGENDA – November 14, 2017:

1. Request for Sponsorship - Peach Activity Committee: Ms. LaTonia Ages with the Peach Activity Committee advised that the Committee is hoping to host three (3) additional events this holiday season for the citizens of Peach County. Due to a shortage of resources to pay for the scheduled events, Ms. Ages is requesting sponsorship from the Board of Commissioners in the amount of \$5,000.00 to be applied to all three events.

ACTION REQUESTED: To deny the request from Ms. Latonia Ages with the Peach Activity Committee for sponsorship of three (3) events in the amount of \$5,000.00, due to limited budget funds.

2. Request to advertise for Parks Maintenance Worker Position (Full Time) - Recreation: Mr. David Parrish, Recreation Director, has requested to advertise and refill the full time Parks Maintenance Worker position vacancy in the Recreation Department.

ACTION REQUESTED: To approve advertising and refilling the Parks Maintenance Worker position vacancy in the Recreation Department as requested by Mr. David Parrish, Recreation Director.

3. Budget Amendment for Funding to Pay for Repairs - E911: Ms. Angela Tharpe, E911 Director, has informed the Board that invoices totaling \$6,265.00 are past due from Macon Communications, Inc. for repairs completed on the tone remote adapters that are located in the E911 Center but are used to complete the transmissions to the radio equipment used by other public safety agencies. Ms. Tharpe advised that in the past repairs were covered through a maintenance agreement with Macon Communications, but the agreement has expired, and no funds were allocated in the FY2018 budget for this type of maintenance.

ACTION REQUESTED: To approve the following Budget Amendment to pay invoices received from Macon Communications, Inc. for repairs completed on the tone remote adapters for radio equipment located at the E911 Center:

<u>Budget Amendment – General Fund 100 – FY2018 – E911</u>			
100.5.1599.57.9000	From:	Contingency	\$ 6,265.00
100.5.3800.52.2200	To:	Repairs & Maintenance	\$ 6,265.00

4. Request to Purchase Poly Tank - Fire/EMA: Jeff Doles, Fire Chief/EMA Director, has advised that the Fire Department is currently finishing up the work on the last surplus military truck and has found that the water tank that they were planning to use for the truck is not usable. The new truck cannot be put into service until a new poly tank is installed. Mr. Doles presented a quote from Moose Fire Pump in the amount of \$9,300.00 to have a 1100 gallon tank custom made for the truck, to include needed baffles and mounting blocks. Mr. Doles expressed that he does not have enough funds in his budget to purchase the poly tank. He is requesting the following budget amendment to allocate funds for this purchase:

<u>Budget Amendment – 2015 SPLOST Fund 326 – FY2018 – Fire Department</u>			
326.5.1599.57.9000	From:	Contingency	\$ 9,300.00
326.5.3500.54.2500	To:	Capital – Other Equipment	\$ 9,300.00

ACTION REQUESTED: To approve the request from Jeff Doles, Fire Chief, to purchase a new poly tank in the amount of \$9,300.00 from Moose Fire Pump and to approve the above stated budget amendment to allocate funding for this purchase. *(Item Moved to Regular Agenda under Old Business, Item #4, for further discussion.)*

5. Request to apply for Georgia Forestry Commission Fire Assistance Grant - Fire Department: Jeff Doles, Fire Chief/EMA Director, advised that he received notification that a 50/50 grant is available for certain types of fire equipment through the Georgia Forestry Commission. Mr. Doles added that the Georgia Forestry Commission has advised that the poly tank purchase from Moose Fire Pump is eligible for this grant, and, if approved, could reimburse the County up to 50% of the cost not to exceed \$5,000.00. With the poly tank purchase being \$9,300.00, the County could be reimbursed up to \$4,650.00 of the cost under this grant. Mr. Doles has requested approval to proceed with submitting an application to apply for this grant.

ACTION REQUESTED: To authorize Jeff Doles, Fire Chief/EMA Director, to submit an application for grant funding from the Georgia Forestry Commission for reimbursement up to 50% of the \$9,300.00 cost of the poly tank being purchased from Moose Fire Pump, and to authorize the Chairman to sign the application on behalf of the Board of Commissioners. *(A copy of said grant application is attached to Page 424, Minutes Book J, for future reference.)*

6. Request to Advertise for Firefighter Position (Full Time): Jeff Doles, Fire Chief/EMA Director, has requested to advertise and refill the full time Firefighter position vacancy within the Fire Department.

ACTION REQUESTED: To approve the request from Jeff Doles, Fire Chief/EMA Director, to proceed with advertising and refilling the vacant full time Firefighter position within the Fire Department.

7. Dilapidated Housing Removal Issues - Planning & Zoning: At the Board's request, Rickey Blalock, Zoning Administrator, has prepared a statement to be signed by the property owner where dilapidated housing is located whereby the owner understands and agrees that if the County proceeds with removing the dilapidated structure, a lien will be placed on the property for the cost of removal, as stated in the Zoning Ordinance, Article II. Nuisances, Division 2 (Dangerous and Unfit Buildings or Structures), Section 26-43 Lien Enforcement, and will be repaid to the County as stated in Paragraph (1), as follows:

"The owner or parties at interest shall be allowed to satisfy the amount due on such lien by paying to the county within 30 days after the perfection of the lien, a sum of money equal to 25 percent of the total amount due and by further paying to the county the remaining balance due on such lien, together with interest at the rate of seven percent per annum, in three equal annual payments, each of which shall become due and payable on the anniversary date of the initial payment made as prescribed in this subsection;"

Mr. Blalock has advised that the property owners on the three properties he is currently working on are refusing to sign because of the potential large sums of money they will have to come up with for each payment and because of the interest rate that will be assessed on the balance. They also have a concern that they are signing the document before the actual estimated cost has been provided, which cannot be determined until after an assessment can be conducted to determine if any asbestos removal will be required before the structure is taken down. The Board has indicated that it wants time to review the ordinance for possible amendment, but it would like to proceed with having the asbestos inspections completed on these three properties to aid in determining a good estimated cost for each property. The following budget transfer has been presented to fund the cost of the asbestos inspections:

<u>Budget Transfer – General Fund 100 – FY2018 – Other General Government</u>			
100.5.1599.57.9002	From:	Contingency – Dilapidated Housing	<u>\$ 1,350.00</u>
100.5.1599.52.1300	To:	Technical Services	<u>\$ 1,350.00</u>

ACTION REQUESTED: To approve the above stated budget transfer to fund the cost of having asbestos assessments performed on each of the three dilapidated structures currently under investigation by Planning & Zoning.

8. Request to amend Personnel Driving Policy: Michelle Douglas, Human Resources Manager, presented a proposed change to the Personnel Driving Policy, as follows:

SECTION 7. PEACH COUNTY DRIVING AND VEHICLE USAGE POLICY

The following policies and procedures have been established in an effort to provide consistency in the management and usage of Peach County vehicles. All reference to "County" in this policy means Peach County. All reference to "BOC" in this policy means Board of Commissioners.

A. General Policy Provisions

1. Every employee in charge of any vehicle owned by the County shall exercise care in the operation of that vehicle and avoid accidents. Disregard of this obligation shall be grounds for discharge. Each head of a department shall inform in writing each person within their department entrusted with the operation of a motor vehicle of this section.
2. Use of any County owned vehicle for personal use is prohibited.
3. Drivers must drive responsibly at all times and follow all traffic regulations, including the speed limit.
4. Any suspected problems with a County vehicle should be reported immediately to the Department supervisor to schedule an evaluation of the suspected problem. The vehicle is not to be driven until the potential problem is resolved.
5. All vehicles are to be maintained free of all trash and debris.
6. County employees driving or riding in county owned vehicles in seats for which seat belts are provided must wear seatbelts at all times consistent with manufacturer's specifications.
7. Smoking in any County motor vehicle is prohibited.
8. Texting while operating any County motor vehicle is strictly prohibited.
9. The operation by or transportation of non-County personnel in a County vehicle is strictly prohibited except as required for legitimate County business purposes.
10. All employees authorized to drive a County vehicle will be required to have a clean drug screening on file and be subject to future random drug testing per County policy. A signed acknowledgement of having read and received a copy of the Peach County Substance Abuse Policy must be on record in the employee's personnel file.

B. Driver's Licensing Requirements.

1. Drivers must have and maintain a valid Georgia driver's license and maintain a driving history that is in compliance with this policy. A signed acknowledgement of having read and received a copy of the Peach County Driving and Vehicle Usage Policy must be on

record in the employee's personnel file. A signed and notarized consent form allowing periodic driver history checks during the term of the approved driver's Peach County employment or voluntary service must be on file in the employee's personnel file.

2. All employees who are required to drive a Peach County vehicle in the performance of their jobs must adhere to the following driving policy:
 - a. No major violation in the last three years which includes Eluding a Police Officer or Driving Under the Influence of Alcohol or Drugs.
 - b. No more than one speeding violation in the last three years where the violation was found to be at least 15 mph above the posted speed limit.
 - c. No more than one at fault accident in the last three years.
3. Peach County will periodically check the driving record of each employee required to drive a Peach County vehicle to verify that the employee is in compliance with the above policy.
4. County employees authorized to operate County vehicles are to notify their department head and the Human Resources Manager immediately upon receiving a traffic citation of any kind.
5. County employees authorized to operate County vehicles are to notify their department head and the Human Resources Manager immediately upon being issued a citation or charge involving the operation of a vehicle while under the influence of alcohol or an illegal controlled substance.

C. Seatbelt Policy

Peach County values the lives and safety of its employees. It is estimated that seatbelts reduce the risk of death in a motor vehicle crash by 45%; therefore, Peach County has adopted the following policy concerning employee seatbelt usage:

1. All employees and their passengers are required to use a seatbelt when traveling in any vehicle while in the course of conducting Peach County business. This requirement applies to business travel in a vehicle owned by Peach County, in a rental vehicle, or in a vehicle owned by an individual employee, regardless of whether the employee is compensated for the use of his/her vehicle.
2. The Peach County employee and all passengers are to use seatbelts in a manner that is consistent with manufacturer's specifications at all times that the vehicle is in motion.
3. The use of seatbelts shall be a condition of employment with Peach County. Failure to abide by this policy will be considered a breach of that condition of employment and subject to disciplinary action as outlined in the Peach County Personnel System, Article V, Separation, Discipline, Reinstatement, SECTION 8, FAILURE IN PERSONAL CONDUCT.

D. Vehicle Assignments

1. The BOC shall make vehicle assignments to specific departments for use in conducting official County business. Vehicle assignments will be reviewed and approved by the BOC on an annual basis as part of the annual budget preparation process.
2. The BOC shall make specific vehicle assignments where a vehicle is more appropriately assigned to a single employee for the conduct of official County business. No vehicles are to be taken home after the end of the work day except where specifically authorized by the BOC after reviewing the job related responsibilities of each position to determine if that vehicle will be needed to ensure the safety and benefit of Peach County citizens by providing the employee the ability to respond on a 24 hours basis to emergency situations or to provide medical aid or for other County purposes as determined at the sole discretion of the BOC. In no event will an employee residing outside the boundaries of Peach County be allowed to retain use of a County vehicle on a continuous 24 hour basis without explicit approval by the BOC.
3. Vehicles can be taken home due to an impending emergency or in the event special circumstances arise where taking an assigned vehicle home will better meet the need and financial benefit of Peach County citizens, if pre-approved permission is received from the Peach County Administrator. Said pre-approved permission shall not extend beyond a 24 hour period, and in no event extend beyond the conclusion of the emergency event or special circumstances.

E. Reporting An Accident

1. County employees authorized to operate a County vehicle are to notify their department head and the Human Resources Manager immediately upon being involved in any motor vehicle accident.
2. Any approved driver involved in an accident or situation which has caused any amount of damage or injury while operating a County motor vehicle must immediately notify Peach County E911 at 478-822-9111 to report the occurrence and to begin the process and procedures outlined in the Peach County Safety Policy for reporting accidents.
3. A signed acknowledgement of having read and received a copy of the Peach County Safety Policy must be on record in the employee's personnel file.
4. Any driver involved in an accident or situation which has caused any amount of damage or injury while operating a County motor vehicle must submit to a post-accident alcohol/substance screening according to County policy.

F. Policy Enforcement

1. Peach County employees found to be in violation of this policy shall be subject to disciplinary action pursuant to the Peach County Personnel Policy, Article V, Separation, Discipline, Reinstatement, SECTION 8, FAILURE IN PERSONAL CONDUCT.
2. In addition to the disciplinary process outlined in Article V of the Peach County Personnel Policy, the privilege of driving a County vehicle may be withdrawn for any of the following reasons:
 - a. Abuse or misuse of the vehicle or failure to comply with the rules and procedures stipulated in this policy.
 - b. A driving record which becomes deficient according to the Peach County Driving and Vehicle Usage Policy.
 - c. Failure of a County employee to notify the Human Resources Manager of any motor vehicle accident involving said employee.

- d. Failure of a County employee to notify the Human Resources Manager of any traffic citation issued to the County employee.
 - e. Failure of a County employee to notify the Human Resources Manager of any citation or charge issued to the County employee for any charges involving the operation of a vehicle while under the influence of alcohol or an illegal controlled substance.
 - f. Failure of a County employee who has been assigned a take home vehicle to report that he/she has moved his/her primary residence to a location outside the boundaries of Peach County.
 - g. Failure of a random or post-accident alcohol/substance screening.
3. Peach County reserves the right to install a GPS monitoring system on any County motor vehicle used for official County business to monitor the location of the vehicle and to encourage proper usage of the vehicle and to provide added safety to all approved drivers and protection of the vehicle in case of theft. Tampering with the GPS System is prohibited.

ACTION REQUESTED: To approve the above stated proposed changes to the Peach County Driving Policy to be in compliance with the ACCG Local Government Risk Management Services (LGRMS) Safety Policy.

9. **Request to Refill Medical Office Assistant Position (Part-Time) - EMS:** Michelle Douglas, Human Resources Manager, requested permission on behalf of Alfonzo Ford, EMS Director, to advertise and refill the part-time Medical Office Assistant position vacancy in his department.

ACTION REQUESTED: To authorize Alfonzo Ford, EMS Director, to proceed with advertising and refilling the current part-time Medical Office Assistant position vacancy at EMS.

10. **Budget Amendment - Finance:** Michaela Jones, Assistant Finance Director, has advised that the funding for the Non-Governmental Grants and Wellness Supplies Grant from Blue Cross/Blue Shield was received in late September 2017. The purchase of wellness supplies to be paid from these funds will actually occur in FY2018. Therefore, she has presented the following budget amendment to re-appropriate this funding in FY2018:

<u>Budget Amendment - General Fund 100 - FY2018 - Human Resources</u>			
100.5.1599.57.9000	From:	Contingency	<u>\$ 750</u>
100.5.1540.53.1709	To:	Supplies - Wellness	<u>\$ 750</u>

ACTION REQUESTED: To approve the above stated FY2018 Budget amendment as presented by Michaela Jones, Assistant Finance Director, to purchase the wellness supplies funded by the Non-Governmental Grant and Wellness Supplies Grant from Blue Cross/Blue Shield.

11. **FY2019 5311 Grant Application and Transit Budget Approval:** Michaela Jones, Assistant Finance Director, has presented the 2019 Transit Budget (July 2018 through June 2019) that has been prepared by the Middle Georgia Community Action Agency to be submitted with the 2019 Section 5311 Transit Grant Application to the Georgia Department of Transportation for approval. Ms. Jones advised that the proposed budget includes a capital improvement line item for a new transit bus needed in Peach County. The budget for operational expense is \$157,515.00, of which \$78,757.50 is to be covered by the County. The budget for capital improvements is \$44,712.92, of which \$4,471.29 is also to be covered by the County.

ACTION REQUESTED: To approve the proposed budget for transit services for the period July 2018 through June 2019 including a County contribution of \$78,757.50 toward operational expenses and \$4,471.29 toward the cost of a new van, as prepared by the Middle Georgia Community Action Agency, and to approve the submission of the 2019 Section 5311 Transit Grant Application including the above stated budget and the authorizing Resolution to the Georgia Department of Transportation. *(A copy of said Authorizing Resolution and Budget Request are attached to Page 423, Minutes Book J, for future reference.)*

12. **Approval of Subdivision Sketch – Wing E – Spruce Street Complex:** Paul Schwindler, Public Works Director, has provided the Board with a proposed sketch of the portion of Spruce Street Complex that is being offered to the Georgia State Facilities Commission to house the Peach County Department of Family and Children Services. The sketch includes all of Wing E, the first double sided parking area adjacent to the building, and the roadway on the western side of the property leading northward back to Spruce Street. The roadway will be set up with appropriate easements to allow access to the Hunt Educational & Cultural Center Gymnasium, the property owned by the City of Fort Valley, and to Peach County DFCS. Georgia State Facilities is pushing to quickly complete the survey and subdivision of the property to complete the transfer of ownership. Mr. Schwindler has also recommended that shared parking easements be made a requirement of the property transfer.

ACTION REQUESTED: To approve the recommended proposed sketch of the portion of Spruce Street Complex that is being offered to the Georgia State Facilities Commission to house the Peach County Department of Family and Children Services as presented by Paul Schwindler, Public Works Director, to include shared roadway easements and parking easements, and to move forward with the fieldwork to complete the survey and subdivision of the property. *(A copy of said sketch is attached to Page 422, Minutes Book J, for future reference.)*

13. **GTIB Grant Modification – Crestview Church Road Extension:** Paul Schwindler, Public Works Director, has advised the Board that the project to extend Russell Parkway to John E. Sullivan Road has been placed on hold because of right of way issues that cannot be resolved in time to meet the required timelines for the grant. To prevent losing the \$1,395,395.00 funding that had been approved for this project from the Georgia Transportation Infrastructure Bank Grant through the State Road & Tollway Authority, an alternate project was submitted for approval, which included the paving, extension, and improvement of Crestview Church Road from U. S. Route 41/SR11 to Vietnam Veterans

Memorial Parkway through the new Georgia International Industrial Park. This new project will greatly enhance the access and marketability of the property recently purchased by the Joint Development Authority as well as improve the connectivity between Warner Robins and Peach County. The total estimated cost of the project is \$2,269,698.00. Grant funds to be applied to the project will remain at \$1,395,395.00 and can be applied toward preliminary engineering, right of way, and construction costs. Mr. Schwindler has asked for formal approval from the Board to replace the Russell Parkway Extension project with the new Crestview Church Road Extension project and to authorize him to proceed with advertising for engineering services for the new project.

ACTION REQUESTED: To formally approve replacing the original Russell Parkway Extension project with the new Crestview Church Road Extension project to be partially funded with the \$1,395,395.00 that had been approved from a Georgia Transportation Infrastructure Bank Grant through the State Road & Tollway Authority, and to authorize moving forward with advertising for engineering services for the new project.

14. **Budget Amendment – Public Buildings Budget for Parks Maintenance:** Paul Schwindler, Public Works Director, advised that the current FY2018 Budget includes \$3,000.00 for maintaining the recreation parks. However, he currently needs to contract to repair the wiring that serves the football field at North Peach Park. This project is estimated to cost \$4,000.00. Also the replacement of light pole No. 41 at North Peach Park is estimated to cost an additional \$2,250.00. There are also many ball field lights that are out at South Peach Park, which are also expensive to replace and will require renting a large bucket truck to reach the lights. Mr. Schwindler has requested the following budget amendment to help fund these repairs, as follows:

<u>Budget Amendment – General Fund 100 – FY2018 – Public Buildings</u>			
100.5.1599.57.9000	From:	Contingency	<u>\$ 10,000.00</u>
100.5.1565.52.2207	To:	Parks Maintenance Services	<u>\$ 10,000.00</u>

ACTION REQUESTED: To approve the above stated Budget Amendment to fund needed repairs and maintenance needs at North and South Peach Recreation Parks.

15. **Approval – Disposal Agreement – Quality Tire Recycling:** Mr. Paul Schwindler, Public Works Director, has presented a 36 month renewal agreement for the disposal and recycling of scrap tires with Quality Tire Recycling. The agreement has provided that in addition to the rates established for passenger and light truck tires, large truck tires will be picked up at a cost of \$150.00 per ton, and mixed loads will be picked up for \$125.00 per ton. Also off-the-road tires will be picked up for \$500.00 per ton, and there will be an additional fee for contaminated tires. Mr. Schwindler recommended Board approval for the renewal agreement.

ACTION REQUESTED: To approve the 36 month renewal agreement for the disposal and recycling of scrap tires with Quality Tire Recycling, and to authorize the Chairman to sign the Disposal Agreement on behalf of the Board of Commissioners. *(A copy of said Agreement Renewal is attached to Page 421, Minutes Book J, for future reference.)*

16. **2017 NPDES Permit No. GAG610000 Notice of Intent:** Paul Schwindler, Public Works Director, has presented the Georgia Notice of Intent for General NPDES Permit No. GAG610000 authorizing the discharge from our municipal separate storm sewer system (MS4) to the waters of the State. Peach County must apply using a Notice of Intent form to continue coverage under the existing permit. Mr. Schwindler advised that the Notice of Intent requires the signature of the Board Chairman.

ACTION REQUESTED: To approve the Peach County 2017 Notice of Intent as presented, and to authorize the Chairman to sign the document on behalf of the Board of Commissioners. *(A copy of said Notice of Intent is attached to Page 420, Minutes Book J, for future reference.)*

17. **Budget Amendment – Pavement Condition Analysis:** Paul Schwindler, Public Works Director, has advised that the Pavement Condition Analysis will provide an inventory and assessment of pavement segments on all paved roads in the County to facilitate need based pavement maintenance decisions leading to a more efficient use of maintenance and rehabilitation funds, to better predict present and future costs more accurately, and to aid in justifying requests for state and federal funding and grants. Mr. Schwindler has stated that he inadvertently requested \$20,000.00 in Fund 326 for this project during the budget preparation rather than the \$25,000.00 which is actually needed. He has requested the following budget amendment in the FY2018 Budget for the additional \$5,000.00:

<u>Budget Amendment – 2015 SPLOST Fund 326 – FY2018 – Roads</u>			
326.5.1599.57.9000	From:	Contingency	<u>\$ 5,000.00</u>
326.5.4220.54.1200	To:	Capital - Improvements	<u>\$ 5,000.00</u>

Mr. Schwindler has also advised that he received the following quotes to provide the Pavement Condition Analysis:

IworQ Systems	\$ 125 per mile
Barnhardt Group	\$11,795 per mile

Mr. Schwindler advised that the Barnhart Group is a reputable company, but the level of analysis they proposed far exceeded what we will need to meet the County's purposes. Therefore, he recommended accepting the quote from IworQ for \$125 per mile.

ACTION REQUESTED: To approve the quote submitted by IworQ to complete the Pavement Condition Analysis at a cost of \$125 per mile and to approve the above stated budget amendment in the 2015 SPLOST Budget, Fund 326, to increase the funding for this purpose from \$20,000.00 to \$25,000.00 as recommended by Mr. Paul Schwindler, Public Works Director.

Commissioner Lewis moved to approve the Consent Agenda after moving Consent Agenda Item #4 to Old Business Item #4. Commissioner Hill seconded the motion. Motion carried unanimously.

AGENDA:

Commissioner Hill moved to approve the Regular Agenda with the following additions: Under Old Business, add Item #2 – ACCG Cancer Policy Intergovernmental Agreement, Item #3 – ACCG Cancer Policy Long Term Disability Proposal, and Item #4 – Consent Agenda Item #4 - Fire Department Purchase of Poly Tank. Under New Business, add Item #1 – Request for Extension - South Peach Park Trails Grant, Item #2 – Development Authority Request to Waive Pure Flavor Permit Fees, Item #3 – Request to Apply for ACCG Georgia Civic Awareness Program Grant, Item #4 – Appointment Confirmation for County Legislative Coordinator, and Item #5 – E911 Director Angela Tharpe – Request for Temporary Hour Rule Exception. Under Executive Session, add Item #3 – Board Appointment – Planning & Zoning, and Item #4 – Middle GA Regional Commission Council Appointment. Commissioner Lewis seconded the motion. Motion carried unanimously.

MINUTES:

Regular Meeting – October 10, 2017 – Commissioner Hill moved to approve the minutes as presented. Vice Chairman Smith seconded the motion, and the motion carried unanimously.

ANNOUNCEMENTS & UPDATES:

Chairman Moseley announced that it is Public Safety Remembrance Week and stated that he wanted to recognize and thank all of Peach County’s public safety employees for the valuable service they provide for everyone in Peach County. He especially wanted to recognize Sergeant Patrick Sondron and Deputy Daryl Smallwood and their families for having made the ultimate sacrifice in serving the citizens of Peach County. The County salutes their service and memory as well as remembering all fallen officers and saluting all those public safety employees who continue to serve.

APPEARANCES: (NONE)

OLD BUSINESS:

Ms. Janet Smith, Purchasing Manager, spoke on behalf of Paul Schwindler, Public Works Director, and presented RFB 17-022 for Hurricane Irma debris removal. Two responses were received, as follows:

DRC Emergency Services	\$385,550.00
DEH Disaster Recovery, LLC.	\$104,150.00

Ms. Smith advised that Mr. Schwindler had recommended the low bid from DEH Disaster Recovery, LLC. The County will be eligible to receive a reimbursement from FEMA for this cost. Commissioner Yoder asked if there was a timeline for the debris pickup. Ms. Smith stated that they were scheduled to start within two weeks, and it would take approximately two months to complete. Commissioner Lewis moved to approve the low bid from DEH Disaster Recover, LLC as presented. Commissioner Hill seconded the motion, and the motion carried unanimously.

Ms. Michaela Jones, Assistant Finance Director, spoke on behalf of Michelle Douglas, Human Resources Manager, and presented an ACCG Cancer Policy Intergovernmental Agreement and a Resolution Authorizing Membership in the ACCG – Interlocal Risk Management Agency for Board consideration. Both agreements need to be adopted pending approval by the County Attorney. Under HB 146, any locality with firefighters have to provide a cancer policy and long term disability benefits to all paid and volunteer firefighters. Quotes were received from ACCG-IRMA and Chubb Accident & Health, as follows:

ACCG-IRMA	\$ 7,583.00 annual premium
Chubb Accident & Health	\$12,721.00 annual premium

The low bid provided by ACCG-IRMA of \$7,583.00 annually would cover the first year for all firefighters. After discussion, Commissioner Lewis moved to adopt the resolution and approve the Intergovernmental Agreements and authorize the Chairman to sign contingent on Attorney approval. Commissioner Hill seconded the motion, and the motion carried unanimously. *(A copy of said Resolution and Intergovernmental Agreements are attached to Page 419, Minutes Book J, for future reference.)*

Ms. Janet Smith, Purchasing Manager, spoke on behalf of Fire Chief Jeff Doles and advised that Chief Doles had received two (2) additional quotes since last week for the poly tank for a total of three quotes, as follows:

G. David Moose	\$9,300.00
UPF Poly, Inc.	\$8,195.42
MTEC Industries	\$8,270.00

Ms. Smith advised that Chief Doles would like to purchase from the low bidder, UPF Poly, Inc. located in Ocala, Florida, in the amount of \$8,195.42. Chief Doles has advised that the poly tank can be picked up directly from the factory. After discussion, Commissioner Hill moved to approve the request to purchase the poly tank from UPF Poly, Inc. and approve a budget amendment in Fund 326 from Contingency in the amount of \$8,200.00 to Capital - Other Equipment, as follows:

<u>Budget Amendment – 2015 SPLOST Fund 326 – FY2018 – Fire Department</u>			
326.5.1599.57.9000	From:	Contingency	<u>\$ 8,200.00</u>
326.5.3500.54.2500	To:	Capital – Other Equipment	<u>\$ 8,200.00</u>

Commissioner Yoder seconded the motion, and the motion carried unanimously.

NEW BUSINESS:

Mr. David Parrish, Recreation Director, addressed the Board and presented a Letter of Request to the Georgia Department of Natural Resources for an extension to the South Peach Park Trails Grant. The current agreement expires on December 31, 2017, and GA DNR is asking for a formal request to extend it for one year. Commissioner Lewis moved to authorize the Chairman to sign the Letter of Request formally requesting that the South Peach Park Trails Grant period be extended for one year as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously. *(A copy of said Letter of Request is attached to Page 418, Minutes Book J, for future reference.)*

Mr. B. J. Walker, Executive Director for the Peach County Development Authority, addressed the Board on behalf of Pure Flavor with a request to waive building permit fees pursuant to the construction of their new facility in Peach County. This is one of the incentives that were offered to get them to come to Peach County. The fees would be approximately \$3,600.00 for the in house quarters and \$20,000 for the pack house. Commissioner Lewis moved to accept the recommendation to waive building permit fees for Pure Flavor in the amount of \$23,600.00. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Ms. April Hodges, County Clerk, presented a request to apply for an ACCG Georgia Civic Awareness Program Grant to promote civic awareness among Peach County students. Commissioner Hill asked if they are targeting a specific age group. Ms Hodges stated that their target group is high school students. They will have ACCG youth programs during the ACCG conference. Ms. Hodges advised that ACCG will do training and set up the program for the County and have applications for the students to apply. An advisory board will have to be set up for activities to get the youth involved in local government. Commissioner Yoder moved to approve the request as presented. Commissioner Hill seconded the motion, and the motion carried unanimously.

Ms. Marcia Johnson, County Administrator, addressed the Board and advised that she has received an email from ACCG requesting a confirmation that April Hodges will continue to serve as the Peach County Legislative Coordinator for the 2018 Legislative Session. Commissioner Lewis moved to appoint April Hodges as the County Legislative Coordinator as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Ms. Angela Tharpe, E911 Director, addressed the Board with a request for an exception to the 29 hour rule for two (2) temporary employees. She is currently down three (3) employees and has submitted paperwork for two of the vacancies to be filled. The new employees will have to undergo an eight (8) week training period, and will not be able to provide full-time assistance to the E911 Center until they have completed the training program. Director Tharpe requested an exception to the

Temporary Employee 29 hour rule for two (2) current Temporary Employees, Nancy Anderson and Elycet Lopez. This will greatly help the E911 Center cover shifts while the new employees complete the training period. Vice Chairman Smith moved to approve the request as presented. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Commissioner Lewis moved to go into an Executive Session at 6:42 p.m. for four (4) Board Appointments. Commissioner Hill seconded the motion. Motion carried unanimously.

--EXECUTIVE SESSION--

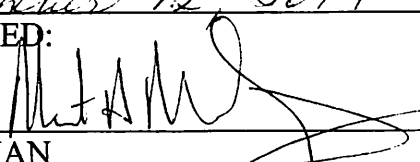
Commissioner Lewis moved to terminate Executive Session at 6:59 p.m. Commissioner Hill seconded the motion, and the motion carried unanimously.

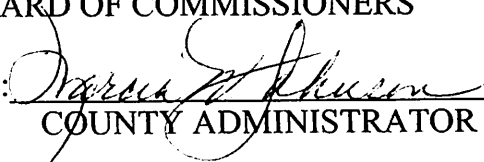
Commissioner Lewis moved to re-appoint Mr. John Demons to a new six (6) year term on the Peach County Development Authority effective October 1, 2017. Vice Chairman Smith seconded the motion, and the motion carried unanimously.

Commissioner Hill moved to appoint Ms. Xavious Tucker to the Planning & Zoning Commission to fill the unexpired two (2) year term of Ms. Odessa McNair. Ms. McNair's term was scheduled to expire on March 30, 2019. Commissioner Lewis seconded the motion, and the motion carried unanimously. Chairman Moseley expressed condolences to the family of Ms. McNair and thanked them for her service to the County.

There being no further business to come before the Board at this Regular Meeting on this date, Commissioner Lewis moved to adjourn at 7:02 p.m. Commissioner Yoder seconded the motion, and the motion carried unanimously.

Meeting adjourned.

December 12, 2017
APPROVED: 
CHAIRMAN

PEACH COUNTY
BOARD OF COMMISSIONERS
BY: 
COUNTY ADMINISTRATOR

STATE OF GEORGIA
COUNTY OF PEACH

AFFIDAVIT OF CHAIRMAN

Martin H. Moseley, Jr., Chairman of the Peach County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief.

The Peach County Board of Commissioners met in a duly advertised meeting at 6:00 p.m., Tuesday, November 14, 2017.

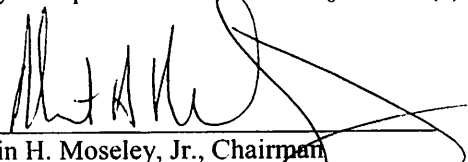
During such meeting, the Board voted to go into closed session.

The Executive Session was called to order at 6:42 p.m.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

- (1) Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. §50-14-3(6).

This 12th day of December, 2017.


Martin H. Moseley, Jr., Chairman
Peach County Board of Commissioners

Sworn to and subscribed before me this 12th day of December, 2017.


Notary Public
My Commission Expires June 30, 2019